



Learning by Design Charter School  
**Board Meeting Agenda**

**Date and Time**

July 29, 2020

5:30pm

**Dial in number:**

Conference Line: (978) 990-5000

Access Code: 891564

*The mission of Learning by Design Charter School is to create an ethically, culturally and economically diverse learning community of students, families, educators and community members who are committed to providing an equitable and exceptional learning experience for ALL of its students.*

**I. Opening Items**

- a. Roll Call:
- b. Call to Order:

**II. Approval of June 24, 2020 Board Meeting Minutes**

- a. Vote to approve June 24, 2020 minutes  
\_\_\_\_\_ yes \_\_\_\_\_ no

**III. Budget**

- a. Review of June Financials - Balance Sheet, Income Statement, Cash Flow Statement
- b. Discussion of June Financials
- c. Approval of June Financials  
\_\_\_\_\_ yes \_\_\_\_\_ no
- d. Review of 2020-2021 Employee Handbook
  - i. Discussion of Sick Leave
  - ii. Discussion of Annual Pay Increase
    - 1. Discuss pay increase according to COLA and/or performance, certification, degrees, contributions, etc.
  - iii. Discussion of Bonus Structure
  - iv. Discussion of Stipends/Extra Duty Pay for leading clubs or work on campus
  - v. Discussion of 403(b) vs. 401k
  - vi. Discussion of technology usage for work and reimbursement opportunities
  - vii. Discussion of COVID-19 Leave/Time off options

**IV. ConApp**

- a. Review and Approve  
\_\_\_\_\_ yes \_\_\_\_\_ no

**V. Discuss and Approve decision to start school virtually**

- a. Vote to approve  
\_\_\_\_\_ yes \_\_\_\_\_no

**VI. Director's Report**

**VII. Approval of Contracts and Permits**

- a. Short Term Staff Permit for Lucia Gamez-Lopez  
b. Vote to approve  
\_\_\_\_\_ yes \_\_\_\_\_no  
c. Tawny Laskar's contract  
d. Vote to approve  
\_\_\_\_\_ yes \_\_\_\_\_no

**VIII. 2019-2020 Annual Performance-Based Oversight Visit Report**

- a. Review and Discussion of final report and ratings

**IX. Approval to lease technology (chromebooks, iPads, Promethean boards, laptops)**

- a. Discussion to approve chromebook lease from Staples and/or purchase from Birmingham Charter High School  
b. Vote to approve  
\_\_\_\_\_ yes \_\_\_\_\_no

**X. Discuss Parent Townhall Meeting**

**XI. Employee Medical Benefits**

- a. Discussion to increase Employer contribution - \$400 per person monthly  
b. Vote to approve increase  
\_\_\_\_\_ yes \_\_\_\_\_no

**XII. Review Three Tech Support Proposals**

- a. Vote to approve tech support contract  
\_\_\_\_\_ yes \_\_\_\_\_no

**XIII. Parent/Student Handbook**

- a. No Cell Phone Policy  
b. Attendance  
c. Homework Policy  
d. Chromebook Policy

**XIV. Considerations for updates to Safety Plan, Employee Handbook and other School Policies due to COVID-19**

**XV. Fundraising**

- a. Board Contributions  
b. Network for Good  
c. Donation Link on Website

**XVI. Friends of Learning by Design, 501(c)(3) - Updates**

**XVII. Board Member Comments**

**XVIII. Public Comments**

**XIX. Adjournment**

\*\*\*

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.  
MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Learning by Design Charter School, 7019 South Van Ness Ave., Los Angeles, CA 90047; telephone: (323) 903-5712;  
<https://www.learningbydesignschools.org/home>